



ASA HUTCHINSON
GOVERNOR

STATE OF ARKANSAS
DEPARTMENT OF EMERGENCY MANAGEMENT



A.J. GARY
DIRECTOR

Eligibility Application Requirements

County Fair Associations

Please note that it is the responsibility of the applying organization to provide all applicable and necessary documentation for review to Arkansas Federal Surplus Property (AR FSP). AR FSP may require additional information other than what is listed on a case by case scenario. Failure to submit all required documentation will result in delay of approval. Please provide the following:

1. Eligibility Application packet with all requested information properly completed and signed by the Senior Official/President/ Director/equivalent. (7 pages total)
2. Narrative on official letterhead, that includes the following information:
 - # of Board positions/members
 - Description of service provided to the state
 - Background information about the Association (year formed, etc.)
 - Type(s) of property interested in acquiring
 - Any additional information you wish to provide
3. Copy of proof of public funding (Act 1076)
4. Copy of Articles of Incorporation/By-Laws

Applications, by regulation, are required to be renewed every three (3) years and when a new authorizing official comes into office. Please retain a copy for your records. Applications may be submitted to AR FSP via e-mail, fax, or mail. If the applying organization has any questions concerning the required documentation or the application process please feels free to call our offices at (501)835-3111 Monday - Friday 8am to 4:30pm.

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